

MINUTES

Regular Meeting of Council Wednesday, October 15, 2014 @ 4:30 pm Council Chambers

Present:	C. Elliott	Mayor
	C. Abbott	Deputy Mayor
	G. Parrott	Councillor
	W. Lorenzen	Councillor
	S. McBreairty	Councillor
	B. Dove	Councillor

Advisory and Resource:	G. Brown	Town Clerk
	J. Blackwood	Director of Municipal Works & Services
	S. Fisher	Deputy Municipal Clerk
	P. Fudge	Fire Chief

Regrets:	R. Anstey	Councillor
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1. CALL TO ORDER

The Meeting was called to order at 4:30pm.

2. VISITORS/PRESENTATIONS

Tidy Towns Award

The Mayor stated that Gander received a certificate for the 2014 Tidy Towns Award for its work in Urban Forestry.

3. MINUTES FOR APPROVAL

Motion #14-211

Minutes for Approval

Moved by Councillor Parrott and seconded by Deputy Mayor Abbott that the Minutes from the Regular Meeting of Council on September 24, 2014 be adopted as presented.

In Favour: 6 Opposing: 0

Decision Motion carried.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None.

5. REPORTS – STANDING COMMITTEES:

A. Public Safety Committee:

The Public Safety report was presented by Councillor Lorenzen.

The Public Safety Committee was held on October 6, 2014. The meeting was chaired by B. Dove, Councillor. Other members present included: G. Parrott, Councillor; P. Fudge, Fire Chief; A. Roberts, Municipal Enforcement Officer; L. Small, Administrative Assistant.

The following items were discussed:

Delegation: M. Reid, Resident

Delegation -Trail barriers

The Committee met with a resident of Henley Street who explained his concerns regarding the recent installation of trail barriers. He feels that installing barriers is creating a bigger safety risk as it is forcing ATV and snow mobile users who wish to access the trails onto busy thoroughfares. He felt that residents will most likely not want to trailer their machines.

The Committee pointed out that the NL Trailway is a multi-use trail with proper signage and users understand the “*Wheels give to Heels*” philosophy. In town the pedestrian only trails have motorized users speeding etc. that should not even be on it. Pedestrian only signs need to be posted at the entrance to town trail access points for those arriving from out of town. The Connector trails are walking trails only and ATV users currently have the privilege of driving on the side of the roads; however they must do this safely.

The resident also felt that a noise pollution issue had been turned into a public safety issue and suggested that Education, Signage, Enforcement, and then Infrastructure was a better way to handle the trail system. A lot of noise pollution is coming from Dirt Bike users and barriers are not going to resolve that problem. He also relayed his thoughts on the discussions appearing on social media and how they do not always contain accurate information.

The Committee advised that Council has an obligation to protect citizens on the walking trails and there have been reports of close calls with strollers etc.; the resident agreed but pointed out that they also have an obligation to protect the motorized users from being placed in dangerous high traffic areas to access the T'railway.

The resident left the Committee meeting at 10:30 am.

The Committee agreed that proper signage is a must for the trail areas connecting (1) Yeager to the trailway, (2) Ratcliffe to Magee and (3) Yeager to Magee. This will be forwarded to the Municipal Works Department for follow up and implementation.

It was also suggested that a public consultation take place to gauge public opinion on whether or not the town should continue to be set up with the use of ATV's within town limits.

Previous Minutes

The previous minutes were reviewed and accepted as presented.

Crosswalk-Town Hall

The Committee again reviewed the requirement for a sign indicating the crosswalk in front of the Town Hall. According to TAC Standards, there should be a "crosswalk ahead" sign placed at a minimum 50 meters back from the crosswalk location.

The Committee is recommending that the sign be placed near the entrance to the Engineering parking lot on Elizabeth Drive and refers this item to the Municipal Works Department for follow up.

Maintenance Orders

There are a number of residential properties within the municipality that have not carried out the proper landscaping according to their occupancy permits. Maintenance Orders have been issued to the following property owners requiring them to comply with the regulations; some have already been addressed or granted extensions:

100 Byrd Ave.	13 Melvill Pl.
44 Payette St.	47 Payette St.
65 Payette St.	30 Payette St.
3 Ratcliffe Pl.	10 Ratcliffe Pl.
123 Rowsell Blvd.	5 Rutan Pl.
9 Thirsk Pl.	

The Committee also received an update on all Maintenance orders issued this year and the status of those files. It would appear that the current process is working effectively and the Committee wishes to continue with current practices.

Motion #14-212

Maintenance Orders

Moved by Councillor Lorenzen and seconded by Councillor Parrott that Maintenance Orders be issued to the properties listed above.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Municipal Enforcement - Quarterly Statistics

The Committee has reviewed the third quarter statistics for the Municipal Police Department and during the months of July, August & September the Municipal Police have issued 464 summary offence tickets.

This number indicates all fines including parking, speeding, moving and non-moving violations. Also during this time period they answered approximately 872 complaints and requests for assistance from the general public.

The Committee asked that this information be posted to the Town's Website.

Junior Fire Fighter Program

The Fire Department has recently revised and re-instated a Junior Fire Fighter Program for youth aged 15-18 years of age. The training includes 30 hours at the Fire Hall and is an excellent opportunity for students to become involved in the community. There are currently 10 people enrolled for this fall.

Fire Prevention Week-Open House

Fire Prevention week runs from October 5-11th and this year's theme was "Smoke Alarm Saves Lives: Test Yours Every Month".

Gander Fire Rescue held a very successful open house on Saturday, October 4th with approximately 400 visitors to the Fire Hall. It was a great opportunity for residents to get Fire Safety information, tour the building, meet the staff and obtain information on becoming a Fire Fighter with the Town of Gander.

B. Human Resources Committee:

The Human Resources report was presented by Councillor Lorenzen.

The Human Resources Committee was held on October 8, 2014. The meeting was chaired by W. Lorenzen, Councillor. Other members present included: G. Parrott, Councillor; S. Fisher, HR Supervisor; D. Chafe, CAO.

The following items were discussed:

Dress and Department Policy

A brief review of the proposed policy took place. The Committee asked Management to implement a policy that will work for all work groups within the organization and indicated that Council will implement based on the recommendations. This item need not to be reviewed by the Committee again.

Union Negotiations

The HR Supervisor provided Council with an overview of the articles needing change or deletion. The Committee will continue to be updated as talks between the parties proceed, which are tentatively scheduled for the week of October 20th.

C. Parks & Recreation Committee:

The Parks and Recreation Committee report was presented by Councillor McBreairty.

The Parks and Recreation Committee was held on October 6, 2014. The meeting was chaired by S. McBreairty, Councillor. Other members present included: C. Abbott, Deputy Mayor; R. Anstey, Councillor; B. Freeborn, Director of Recreation and Community Services (A); S. Francis, Administrative Assistant.

The following items were discussed:

Delegation: T. Cochrane & C. Winter – Dog Park Committee

Delegation – Dog Park

The Committee met with delegates of the newly formed Dog Park Committee. Discussion focused around the location of the new park, possible amenities and the timeline for construction. The Chairperson indicated that plans are for the Dog Park to be located at Cobb's Pond Rotary Park with the new construction expected to begin in the Spring.

The delegation left the Committee meeting at 4:10 pm.

Gary Regular joined the Committee meeting at 4:10 pm.

Gander Community Tennis Association MOU

The Committee discussed the location for the proposed Indoor Tennis Court. Mr. Regular from the Municipal Works Dept. was invited to discuss any concerns with this proposed site. The location is very close to the softball field behind Cohen's store. There are two sanitary sewer lines in the area, a catch basin and storm line running under the proposed site, the lighting for the ball field, some fencing, and the score clock would have to be relocated. Right now the area is zoned as outdoor recreational needs; however, it may be accommodated as a discretionary use in this zone.

The Committee recommends that the Gander Tennis Association go ahead with their plans to hire a consultant to work with the Town's Engineering and Recreation Department to see if this site would be suitable and if not, other areas will be explored.

The Committee is also recommending that the Town sign a memorandum of understanding with the Gander Tennis Association noting that a location will have to be approved at a later date to ensure it meets both the needs of the Tennis Association and the Town.

This item is forwarded to the Finance Committee for review and preparation of the Memorandum of Understanding.

Gary Regular left the Committee meeting at 4:20 pm.

SAM Stewardship Update

Councillor McBairty reported on the SAM Stewardship conference she recently attended in Bonavista. One of the Stewardship delegates noted that their community has designed a template to help inform future developers of their stewardship areas. The Chairperson asked the Director to contact this community to see if it is possible to obtain a copy and see if it would be something that will help with future development in our Town.

Dog Bag Dispensers

Residents of Gander have been requesting that more doggie bag dispensers and garbage cans be placed around town, especially in the busier walking areas and streets. The Committee agrees that this is a valid concern and asked the Director to look into the cost for the 2015 budget.

Review of Annual Grants

The Committee reviewed the annual grants given to volunteer groups yearly. These will be reviewed further during the 2015 budget process.

D. Economic & Social Development Committee:

The Economic Development Committee report was presented by Councillor Dove.

The Economic Development Committee meeting was held on October 6, 2014. The meeting was chaired by R. Anstey, Councillor. Other members present included: B. Dove, Councillor; RJ Locke, Economic Development Manager.

The following items were discussed:

Affordable Housing Project Update

The Committee was provided with an update on the Affordable Housing Needs Assessment Study. They were advised that due to unforeseen circumstances affecting the consultant, the previously scheduled site visit scheduled for October 6-8, 2014 had to be postponed. The new schedule of events is as follows:

- Focus group #1 - Oct 27 @ 7pm, Lancaster Room, Town Hall
- Focus group #2 – Oct 28 @ 7pm, Lancaster Room, Town Hall
- Public consultation – Oct 29 @ 7pm, Council Chambers, Town Hall
- Mr. Ken Foulds will be sending out invitations to potential focus group attendees based on a master contact list provided by the Affordable Housing Steering Committee
- We would like to encourage the public to watch for advertising on the Public Consultation Session. If you are interested in attending, please contact our Media Coordinator, Mr. Greg Seaward at 651-5909 or email gseaward@gandercanada.com

Final presentation of findings and recommendations to the Committee and Council is scheduled for November 17th, 2014.

The Committee feels that Affordable Housing is a priority for the community and is eagerly waiting for the completion of the study before making any recommendations for possible program implementation.

HBB Application - 4 Cayley Place

The Committee reviewed an application from the resident of 4 Cayley Place.

WHEREAS an application has been received from LifeMADRS to operate a mobile business delivering off-site first aid & OH&S training courses.

AND WHEREAS the advertising and discretionary use notices were posted with no objections received by the deadline date of September 24th, 2014 and it meets all of the Town of Gander's Development Regulations.

Motion #14-213

HBB Application – 4 Cayley Place

Moved by Councillor Dove and seconded by Councillor Parrott that LifeMADRS be permitted to operate a mobile business delivering off-site first aid & OH&S training courses from 4 Cayley Place.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Request from Tombolo Multicultural Festival of NL

The Committee received a request from the Executive Director of the Tombolo Multicultural Festival of NL (TMFNL). They have requested Councils support to organize and host their 2015 Festival in Gander. TMFNL is requesting support from the Town of Gander through:

- One person from the Town of Gander to be on the local Planning/Organizing Committee
- Provide venue for occasional Committee meetings
- Assist with promoting/advertising the event through the Town's website, Community Newsletter/Bulletin, Facebook, Twitter

The Committee feels that hosting this event will contribute to the diversity of the community and is an excellent way to introduce residents to new cultures and traditions.

The Committee recommends supporting this request.

Invitation to NLHC's Stakeholder Information Session

The Committee received an invitation to NLHC's stakeholder input session on Friday, October 17th, 2014 in Grand Falls-Windsor. They are seeking input for year 7 of their 10 year plan to address current and future social housing needs of the Province.

The Committee requested that a staff member attend.

Request for Sponsorship: Central Health Physician Christmas Social

The Committee reviewed a request from Central Health to provide support in hosting a physician Christmas social. This event would be attended by approximately 30 people including rotating physicians, local physicians/locums, doctors completing their residency and representatives from Central Health.

The Committee thought this would be a great idea if it would assist with physician recruitment and retention. They advised staff to do further research and provide a recommendation at the next Committee meeting.

E. Tourism Committee:

The Tourism Committee report was presented by Councillor Dove.

The Tourism Committee meeting was held on October 7, 2014. The meeting was chaired by B. Dove, Councillor. Other members present included: C. Abbott, Deputy Mayor; S. McBreairty, Councillor; C. Elliott, Mayor; K. Sceviour, Special Event Coordinator.

The following items were discussed:

Destination Gander

A representative from Destination Gander met with the Committee and gave an update on their quarterly activities including the Downhome Expo in St. John's, sponsoring the Ride for Sight parking lot entertainment, hosting the 2014 Under 18 Men's Canadian Fast Pitch Championships and Quad-a- Palooza.

Mayor Elliott joined the Committee meeting at 3:45pm.

Mr. Abbott felt attending the Downhome Expo was a great opportunity to advertise Gander and the events we host including the Festival of Flight and Quad-a-Palooza.

He also stated that the 2014 Under 18's Men's teams were extremely happy with the field conditions and the hosting of their event in Gander and that approximately \$300,000 worth of economic activity was generated by the Tournament. The Town also received excellent exposure as the games were streamed live by Bell Aliant. The potential to host more tournaments of this caliber is high and Destination Gander would like to work closer with the Town to seek opportunities for infrastructure funding.

Quad-a-Palooza was well attended with over 400 participants taking part in the guided tours and activities offered. The organizing committee can see enormous potential for motorsport events and would like to meet with the Tourism Committee to discuss concerns they have regarding the trail system and to ask the Town to provide more assistance in the form of heavy equipment manpower for the event. The Committee will invite members of the Quad-a-Palooza organizing committee to the next Tourism Meeting and asked Mr. Abbott to submit a request in writing for more manpower assistance so that it can be discussed during the budget process as it has financial implications.

Mayor Elliott & Mr. Abbott left the Committee meeting at 4:10 pm.

Bonfire Night

The Town of Gander normally hosts a community bonfire on November 5th at the Raynham Field off Magee Road. Due to the ongoing construction taking place in this area, the Event Coordinator is working with Municipal Works to see where the contractors will be working and if the bonfire can go ahead in that area. Municipal Enforcement and Gander Fire Rescue will be asked to review the site and provide their thoughts on holding Bonfire Night there this year. The Event Coordinator will update the Committee as soon as the information is obtained.

Councillor Lorenzen left the Council meeting due to conflict of interest.

Cobb's Pond Recreation Activity

A letter was received from Sideways Motorsports requesting the use of Cobb's Pond to host a snowmobile drag racing event in February 2015, exact dates to be confirmed. The Committee agreed to the use of Cobb's Pond for this event; however, they will ask the organizers to have a plan in place should a snowmobile fall through the ice as Cobb's is a protected area and there could be environmental concerns. The Event Coordinator will also check with Sideways Motorsports to ensure the liability insurance protects spectators and participants.

Councillor Lorenzen returned to the Council meeting.

F. Municipal Works & Services Committee:

The Municipal Works & Services Committee report was presented by Councillor Parrott.

The Municipal Works & Services Committee was held on October 8, 2014. The meeting was chaired by G. Parrott, Councillor. Other members present included: R. Anstey, Councillor; W. Lorenzen, Councillor; J. Blackwood, Director of Municipal Works & Services; J. Boland, Planning and Control Technician.

The following items were discussed:

Delegation: J. Rogers, J. Hinchey - Residents

Delegation – 62 Raynham Ave

The Committee met with the owner of 62 Raynham Avenue and an associate who expressed to the Committee their disappointment with the most recent correspondence they have received regarding the denial of the request to purchase back land at that property. They inquired to the Committee as to how some residents were permitted to purchase back land while others were not granted such an opportunity.

The Committee had a lengthy discussion with the delegates explaining the origin of the land bank and how Council had attempted to square off back land in some areas of the Town. They also explained the requirements for public open space under existing development regulations and through development agreements with land developers within the Town of Gander. In addition, the Committee conveyed how residents appreciate and pay premiums for properties adjacent to open space; therefore, Council does not wish to remove this public open space if it would in any way affect neighboring properties.

The delegation thanked the Committee for their time and left the meeting.

The Committee is recommending to Council that their original decision to not grant permission for the sale of back land at 62 Raynham Avenue stand as is.

D. O’Gorman from NL Power arrived at the Committee meeting.

Delegation – NL Power

The Committee suggested that a delegate from Newfoundland Power provide an explanation for their request to locate a three phase service pole at the front of the lot at the corner of Cooper Boulevard and Catalina Drive. The Committee had concerns with the esthetics of Cooper Boulevard and did not want a repeat of large transmission lines at the front properties as currently exists on Airport Boulevard.

The delegate agreed with the Committee and suggested he would review the Committee's request to see if an alternative routing for the service pole could be located and communicate this to the Supervisor of Municipal Works.

Invoices for Approval

One invoice was presented from McCurdy Ready Mix for the treatment of contaminated soil from a recent fuel discovery in the vicinity of the Municipal Works depot.

The Director advised the Committee that all goods and services have been received and met the Town's specifications.

The Committee recommends that the invoice be paid and forwards this to the Finance Committee for its consideration.

Variance 500 Gander Bay Road

The Committee reviewed the request from the owner of 500 Gander Bay Road indicating that he wishes to construct a new residential property at that address, directly behind the existing home in a phased approach over a number of years. Upon completion of the new home, the old home would be disassembled and removed from the site.

The Planning and Control Technician for the Town of Gander relayed to the Committee that the request, as presented, would meet all of the Town of Gander's policies and planning bylaw regulations. However, he indicated that all permits, if Council were so willing to approve, would be conditional upon the removal of the existing structure since two structures could not remain on the original property.

Motion #14-214

Variance 500 Gander Bay Road

Moved by Councillor Parrott and seconded by Councillor Lorenzen that the application from the owner of 500 Gander Bay Road, to construct a single family dwelling at that address, be approved as submitted.

In Favour: 6 Opposing: 0

Decision: Motion carried.

117 Rowsell Boulevard – Curb at end of Driveway

The Committee reviewed correspondence from the owner of 117 Rowsell Boulevard indicating that they were having trouble entering and exiting their driveway because of the design of the curb. The Director advised that the design of the curb met the standards of the time, however these had changed and the new profile was less aggressive.

Motion #14-215**117 Rowsell Boulevard – Curb at end of Driveway**

Moved by Councillor Parrott and seconded by Councillor McBreairty that town staff be permitted to reshape the curb as time and resources permit at the request of a homeowner, as well as, at the cost of a homeowner on a cost recovery basis.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Discretionary Notice – 13B Memorial Drive

The Committee reviewed an application that had been received to keep a small number of backyard chickens at 13B Memorial Drive. It was noted that this area is zoned Residential Low Density in the Gander Municipal Plan and the keeping of farm animals is permitted as a discretionary use in the Town of Gander Development Regulations.

No objections were received by the advertised deadline and the Director advised that the application met all of the requirements for a discretionary use in a residential Low Density zone.

Motion #14-216**Discretionary Notice – 13B Memorial Drive**

Moved by Councillor Parrott and seconded by Councillor Lorenzen approval of the discretionary notice for 13B Memorial Drive as attached.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Smart Centres Sign Location

The Committee reviewed a request that was forwarded to the Municipal Works Department by the Economic Development Manager. The request had been submitted by the Senior Land Development Manager of Smart Centres requesting that a marketing sign be permitted to be placed on the Town of Gander's property directly in front of their property.. This sign would be placed temporarily to help promote the sale of their vacant land.

The Director advised the Committee that the request met the sign policy within the Town of Gander's development regulations. However, a condition of the permit would be that the sign would have to be removed at the owner's expense in the event that the land was required by the Municipality.

RFP Engineering Services – Blackwood Drive

The Director of Municipal Works informed the Committee of the upcoming capital works proposed for the 2015 construction season. Once again, in this year's budget process the Municipal Works Department will be proposing, a large commitment in capital works and recommends, at this time, a portion of the work be contracted out, more specifically, the design of the reconstruction of Blackwood Drive.

The Committee was in agreement and forwards this to the Finance Committee for their review and consideration.

Public Works Depot Parking Lot

While repairing potholes at the Public Works Depot this past summer, a contaminated site was located and partially remediated. This resulted in a large portion of the parking lot being excavated and subsequently the asphalt being removed.

The Director advised that they had concerns with heavy equipment having to travel over this area during the winter months and salt and brine exposure to granulars, would cause very unfavorable conditions. They are requesting that monies be used from the asphalt budget to repair this section of the parking lot.

The Committee was in agreement and forwards this to the Finance Committee for their consideration.

Request for Secondary Access – 5 Roe Avenue

The Director briefed the Committee on a request that had been forwarded from the CAO. The proposed site plan for 5 Roe Avenue, as attached, indicates an additional access from the property onto Roe Avenue.

The Committee reviewed correspondence from various individuals within the Municipal Works Department indicating their concerns with the proposed access and the Committee is not recommending that the secondary access be granted.

Building Statistics

The Director presented the building statistics for the January 1st, to September 30th period. The Committee is pleased to report that the numbers to date are up significantly from last year at this time with new residential permits at 76, commercial at 2, and a total of 266 permits of various types as opposed to 195 for the same period last year. The total construction value for the first 9 months of the year is \$19,725,916.

The Committee is very pleased with this growth and hopes that the trend continues for the remainder of this year, as well as, into the New Year.

G. Finance & Administration Committee:

The Finance and Administration Committee report was presented by Deputy Mayor Abbott.

The Finance & Administration Committee was held on October 9, 2014. The meeting was chaired by G. Parrott, Councillor. Other members present included: W. Lorenzen, Councillor; G. Brown, Director of Finance.

The following items were discussed:

Tennis MOU

The Finance Department will be drafting a proposed MOU between the Town and the Tennis Association regarding the proposed indoor tennis court. The site for this proposed new facility is yet to be decided. Included in the MOU will be confirmation the Town is prepared to provide land for this if there is a site mutually agreed by both parties.

Invoices for ApprovalOPERATING

- | | |
|---|-----------|
| 1. Johnson | 11,610.75 |
| 00-120-1000-5130, consulting services GRPMS | |
| Budget 60,500 Spent to date 42,650 | |
| 2. Gander Curling Club | 89,835.00 |
| 00-830-1000-7324, roof replacement | |
| Budget 5,000 Spent to date 16,600 | |

AS RECOMMENDED BY THE MUNICIPAL WORKS & SERVICES COMMITTEE OCTOBER 8, 2014

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|-------------------------------------|-----------|
| 3. McCurdy Ready Mix Ltd. | 94,482.01 |
| 00-560-6100-5400, contaminated soil | |
| Budget 5,000 Spent to date 10,119 | |

Total invoices for approval	<u>\$195,927.76</u>
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The Director of Finance advised that the invoices met the policies of the Town of Gander.

Motion #14-217**Invoices for Approval**

Moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the invoices be paid as presented.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Municipal Assessment Agency – 2015 Assessment Notices

The Municipal Assessment Agency has advised us that the 2015 Assessment Notices were mailed on October 6 and anyone wishing to appeal must do so no later than November 5, 2014. Appeals should be directed to the Municipal Assessment Agency.

Building Canada Fund

The Town has been notified that the Building Canada Fund is now accepting applications for Capital Projects and applications must be submitted by October 31, 2014. The Town will be applying for funding for the new Sewage Treatment Facility. MHPM, our Engineering Consultants, are drafting an application.

RFP – Engineering Services

The Committee reviewed the request from Municipal Works that they be permitted to engage an outside consultant for the Blackwood Drive Capital Works Project. The Committee was agreeable to this request.

Depot Parking Lot

The Committee reviewed the recommendation from the Municipal Works Committee that funds be allocated to remediate the Depot Parking Lot which was recently torn up as a result of discovery of contaminated soil below the lot.

Motion #14-218

Depot Parking Lot

Moved by Deputy Mayor Abbott and seconded by Councillor Dove that Municipal Works be authorized to repave the Depot Parking Lot.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The anticipated cost for this project is \$30,000 of which Engineering will be able to find \$25,000 in savings from their asphalt maintenance account as a result of doing the work ourselves.

Fiscal Framework

The Committee reviewed a document from Municipalities Newfoundland and Labrador regarding the proposed Fiscal Framework between the Provincial Government and municipalities. They have outlined several areas where they are asking the Province to provide funding for municipalities, as well as discussing issues that are not strictly monetary such as regionalization. The document will be discussed at the Municipalities Newfoundland and Labrador convention in Corner Brook.

H. Other:
None.

6. ADMINISTRATION
None.

7. CORRESPONDENCE
None.

8. NEW BUSINESS

Stop Work Order for Phase 13 Spruce Court

The developer of Phase 13 of the Spruce Court sub-division is carrying out the development without a permit for the development being issued.

Motion #14-219

Stop Work Order for Phase 13 Spruce Court

Moved by Councillor Parrott and seconded by Councillor Dove that the Town of Gander issue a Stop Work Order to McCurdy Enterprises Limited for Phase 13 of the Spruce Court sub-division.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Blackwood Drive Engineering Services

The Town approached local engineering firms asking them for a quotation to provide engineering services for the reconstruction of Blackwood Drive in 2015 and one bid was received. We will be doing the rest of our 2015 capital projects in house but do not have enough resources to do Blackwood Drive.

Motion #14-220

Blackwood Drive Engineering Services

Moved by Councillor Parrott and seconded by Councillor Dove that the Town of Gander hire DMG Consulting Limited to provide engineering services for the reconstruction of Blackwood Drive.

In Favour: 6 Opposing: 0

Decision: Motion carried.

Health & Wellness Committee

Deputy Mayor Abbott advised that Council will be assisting in the development of a Health & Wellness Committee. This Committee will address items such as health services missing or needing improvement within the community and how the Community can be proactive in addressing these issues. Any resident wishes to participate in this Committee are asked to please contact Deputy Mayor Abbott as he will be chairing this Committee.

Heritage Committee Update

Councillor Lorenzen reminded residents that the Heritage Committee is in the process of being established and encouraged interested residents to contact him for more information.

MNL Convention

Council provided an update of the MNL Convention held recently in Corner Brook.

Other

Council advised the public that more detailed agenda of regular Council will be available 24 hours in advance. The agenda will be posted on the Town's website.

9. ADJOURNMENT

Motion #14-221

Adjournment

There being no further business, it was moved by Deputy Mayor Abbott and seconded by Councillor Parrott that the meeting be adjourned.

In Favour: 6 Opposing: 0

Decision: Motion carried.

The meeting adjourned at 5:30pm.

C. Elliott, Mayor

G. Brown, Town Clerk